



# POND TOWN FESTIVAL VENDER APPLICATION APRIL 15, 2023



Please complete the application below and return to: The Pondtown Festival Association, P.O. Box 333, Rhine, GA 31077

PLEASE PRINT CLEARLY

FILL OUT ALL INFORMATION COMPLETELY

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: Day (\_\_\_\_) \_\_\_\_\_ Evening (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Describe the items you will be selling and/or bringing, be specific. Items not listed on this form may not be sold at the Festival, regardless of cost incurred. (Add additional information on back of application if needed.) PLEASE Initial: \_\_\_\_\_

Items: \_\_\_\_\_

The PFA Board & Vendor Committee requires one contact person to be established for each vendor. This person is the **ONLY** person with whom the committee will communicate concerning the vendors participation in the Festival. Name of contact person for vendor: \_\_\_\_\_ Phone: \_\_\_\_\_ email: \_\_\_\_\_

Qty. \_\_\_\_\_ 12' x 12' Booth Space **WITHOUT** Electricity **\$35.00** Qty. \_\_\_\_\_ 12' x 12' Booth Space **WITH** Electricity **\$45.00**

**Generators MUST have mufflers or silencers. No exceptions!** \_\_\_\_\_ 120V (Bring your own extension cords & three prong adapters.) Do you have an enclosed booth set-up? [ ] YES [ ] NO. If YES, Give size & height: \_\_\_\_\_ Do you have a trailer, tent or merchandise racks that will be a part of your booth set up? ( ) YES ( ) NO If yes, list length/size \_\_\_\_\_ Initial: \_\_\_\_\_

**Space Size is 12'x 12': NO EXCEPTIONS!!** Total number of spaces needed \_\_\_\_\_ **Amount Enclosed:** \_\_\_\_\_ **Any booth containing a trailer, equipment, storage, or merchandise, etc. larger than a 12' x 12' the vendor will be required to purchase an extra site.** Purchase of additional spaces, **CANNOT** be made on the day of the festival. **YOU are responsible for making sure your equipment & merchandise fit within the allotted booth size.** Vendor booths come with only ONE vendor-parking pass. Parking is not available at or behind the merchandise booths.

-Please make all checks or money orders payable to: **Pondtown Festival Association (DO NOT SEND CASH)**

- Returned checks will result with an **automatic festival disqualification and a \$25 return check fee.**

-The members of the PFA vendor committee, and the PFA Board determine acceptance in the Festival and placement of vendors.

- First acceptance will be given to those merchandise vendors who have worked well with the committee in the past.

- If you are not accepted into the Festival, you will be advised and checks returned as soon as possible.

- We must receive your application & space fees, **no later than,** \_\_\_\_\_.

- Set up time for all vendors will begin at 6AM on the day of the Festival. No earlier. **All vendors must arrive NO LATER than 8:45 am. Those arriving after that time will not be allowed to set up, unless special permission is given in cases of emergency.**

-There are no water or electrical hookups available for anyone that may arrive on the Friday night before the Festival. Do not ask.

- Vendors must supply their own electrical cords & three prong adaptors. Any vendor overloading outlets will be unplugged.

- Vendors are responsible for duct taping their cord(s) down & securing their merchandise racks to ensure the safety of all Festival attendees.

The Festival does NOT provide tape, tie downs, or straps of any kind; vendors must bring their own supplies. Including whatever is needed for cleanup of their vendor spot.

- Each vendor will receive only one parking pass. Motor homes, campers & trailers cannot be parked in any paved parking lots or any other parking area designated for attendees of the Festival (Do not ask!) Vendors assume all responsibility for their belongings & vehicles.

- *In case of shut down by law enforcement or any other unforeseen action out of our control, no alternative date or refund is available.*

- Non-profit booth space is limited. The PFA Board will assign the number and type of non-profit booths.

**\* For more information call Jennifer White at (229) 318-9585 or Jill Hilliard at (229) 318-0401 or E-mail mrkevinjustice@yahoo.com**

I UNDERSTAND THAT THE CITY OF RHINE, THE MAYOR, THE MEMBERS OF THE CITY COUNCIL, ITS AGENTS, OR THE MEMBERS OF THE PFA BOARD ACCEPT NO LIABILITY FOR WEATHER CONDITIONS, THE DAMAGE OR LOSS OF PROPERTY, PERSONAL OR OTHERWISE, DURING THE POND TOWN FESTIVAL, IN RHINE GA. I ALSO UNDERSTAND THAT ONCE ACCEPTED INTO THE FESTIVAL **ALL FEES ARE NON-REFUNDABLE.** Vendors must provide a 24hr notice of cancellation. Failure to do so may inhibit future participation.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Booth # \_\_\_\_\_



